



HQ UNITED STATES AIR FORCE ACADEMY

Supplement 1

19 MAY 2004

Financial Management

**RELATIONS WITH THE DEPARTMENT OF
DEFENSE, OFFICE OF THE ASSISTANT
INSPECTOR GENERALS FOR AUDITING,
AND ANALYSIS AND FOLLOWUP**

COMPLIANCE WITH THIS PUBLICATION IS MANDATORY

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Supersedes AFI65-402_USAFA Sup 1,
28 March 1995

Pages: 2
Distribution: F

AFI 65-402, 19 July 1994 is supplemented as follows:

SUMMARY OF REVISIONS

This issuance re-aligns the instruction with AFI65-402 by revising office symbols and identifying offices. A bar (|) indicates revisions from the previous edition.

| 1.3.4. The Director, Financial Management and Comptroller (HQ USAFA/FM), is designated as the focal point for the United States Air Force Academy (USAFA) for matters involving the Office of the Assistant Inspector General for Auditing (OAIG-AUD).

2.1.2. All communications with OAIG-AUD by USAFA activities will be through or with the coordination of HQ USAFA/FM.

2.2. HQ USAFA/FM will provide notification of impending OAIG-AUD visits to USAFA activities, arranging meetings as appropriate.

2.2.5. HQ USAFA/FM will arrange the initial interview and exit interview with the Superintendent or designated representative.

| 2.2.7. HQ USAFA/FM will arrange the initial interview and exit interview with the Superintendent or designated representative.

2.4.3. The Director, HQ USAFA/FM, should be notified if an activity has any questions regarding OAIG-AUD access to information. HQ USAFA/FM will guide resolution of the question.

2.5. Audited organizations will provide HQ USAFA/FM with a visit report, if conditions outlined in AFI65-402, paragraph 2.5 exist, within 15 days following the closing conference.

3.1.7. Send copies of all formal and informal correspondence to HQ USAFA/FM for forwarding to the Director for Audit Liaison and Followup (SAF/FMPF).

3.2.1. Upon receipt of the OAIG-AUD draft report, HQ USAFA/FM will determine and assign an Office of Primary Responsibility (OPR) and solicit responses as appropriate. Should the activity question its assignment as OPR, contact HQ USAFA/FM immediately. Responses to OAIG-AUD recommendations will be processed under the guidelines of paragraphs 3.2. and 3.3. and this supplement.

3.3.1.1. Air Staff request for inputs must be routed through HQ USAFA/FM for forwarding to Air Staff OPRs. HQ USAFA/FM will monitor all open recommendations. OPRs will forward progress reports on open recommendations to HQ USAFA/FM. When required actions are completed, the OPR will forward the responses to HQ USAFA/FM and close the recommendation.

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